



Cost Management and Workplace Improvement

OBJECTIVE:

At the end of the workshop, participants will be able to:

- Learn to identify waste that are costing the company time, money, opportunities and customers
- Identify gaps, problems and opportunities in the business process by eliminating waste
- Understand the cost structure of business
- Understand and apply cost management techniques through hands-on exercises

COURSE FACILITATOR

Robert Chew is the principal consultant and trainer at Quarton Management Consultants. He has over 30 years of professional experience, having held several key senior management positions with multinational corporations in many disciplines- leading organization transformation, operational excellence, talent development, employee engagement, business continuity, business process improvement, enterprise-wide learning and development, strategic quality planning and implementation, service excellence, managing for customer satisfaction, materials planning and procurement, engineering, and risk management.

Prior to becoming a consultant and coach, he was Director of Performance Management for a US\$3.6B global supply chain solutions organization. Robert has coached more than 3,000 persons and helped clients in a range of industries including retail fashion and apparel, hospitality, supply chain global logistics, manufacturing and electronics.

SYNOPSIS

Cost management is the process by which companies control and plan the costs of doing business. Individual projects should have their customized cost management plans, and companies, as a whole should also integrate cost management into their overall business model. Cost management and workplace improvement will translate into reduced costs of production for products and services, as well as increased value delivered to the customer.



WHO SHOULD ATTEND

The course aims at managers who want to know more about cost management techniques and application, and how to implement the approach in their organization, even for those without accounting background.

AWARD

A Certificate of completion from CILTS will be awarded to the participant at the end of the programme. This programme is part of the Continuing Professional Development (CPD) plan for industry professionals.

COURSE DATE / VENUE

Date : (R1) 11 Jun 2010, Fri
(R2) 20 Aug 2010, Fri
Time: 9am - 5pm
Venue: CILT office

COURSE FEE

CILT Member: **\$400**
Non-CILT members: **\$500**

ENQUIRIES & REGISTRATIONS

Please contact CILT Secretariat
Tel: (65) 6275 0233
Fax: (65) 6275 3826
Email: cilt@pacific.net.sg
Website: www.cilt.org.sg

Address:
5 Jalan Kilang Barat,
#06-03 Petro Centre,
Singapore 159349



The Chartered Institute of Logistics and Transport, Singapore

Cost Management in Transport & Logistics Industry

Name (as in NRIC): _____ Age: _____ Sex: Male Female

Tel: (H/P) _____ (Home/Off) _____ Fax: _____

Home Address: _____

NRIC No.: _____ CILT Member: Y / N (No. _____)

E-mail Address: _____

Preferred Name on Certificate: _____ Company Sponsored: Yes No

EMPLOYMENT DATA

Company Name: _____ Industry*: Air/ Land/ Sea/ Logistics/Others _____

Business Address: _____

Company's Business: _____

Present Position: _____ Years in Present Position: _____

Work Scope: _____

List the positions you have held in the last ten years, beginning with the present. Treat different assignments in the same firm as separate positions.

(Please use attachments if insufficient space)

Name of Company	Position	From	To

EDUCATIONAL BACKGROUND

School/College/University	Dates Attended	Highest Standard Attained

Please enclose payment with this application.

*For Cheque payments, please pay to "**The Chartered Institute of Logistics and Transport**".*

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Card Number: _____ Expiry Date: _____

Signature of Applicant: _____ Date: _____

Please mail applications with payment to: **The Chartered Institute of Logistics and Transport,
5 Jalan Kilang Barat, #06-03, Petro Centre,
Singapore 159349**

Or Fax to CILT Office: **6275 3826**

Note:

Close of Registration is 2 weeks before course commencement date

Payment for registrations is non-refundable except when the course is cancelled by CILT due to unforeseen circumstances